



Victorian Clay Target Association.

Meeting held via video conferencing
Sunday, 19th April beginning at 10.00am

MINUTES

1. Meeting opened at 10.05am. President welcomed all present.
2. Present: Lynne Curtis, Brooke Davis, Steve Trembath, Malcolm Dyson, Andrew Smith, Les Kadziela, Ray Peatling, Russell Felmingham, Brendan Moroni, Eddy Bidese, Casey Fletcher, Garry Cassells.
Minute secretary: Jeff Bell
3. Apologies: Gary Hayden
MOTION: That the apologies be accepted.
Moved: Brooke Davis Seconded: Russell Felmingham CARRIED
4. Minutes of the Previous Meeting – January 12, 2020.
MOTION: That the Minutes of the previous meeting be received.
Moved: Brooke Davis Seconded: Steve Trembath CARRIED
5. Business arising from the Minutes
 - 5.1 Item 10(h) – Pricing of badges to host clubs. Clarification of the pricing of medals for clubs hosting State events was sought. After significant discussion and review it was decided that the motion carried at the previous meeting is to be revoked. This means that at a State event the host club pays for all grade medals and sashes. VCTA pays for the Victoria shaped badges and Interstate “V” team badges.
Further to this – it was agreed by general consensus that silver Victorian Badges would also be available for both Ball Trap and Sporting Clays State Championship events.
MOTION: That the minute from the previous meeting in relation to payment for Victorian badges be withdrawn.
Moved: Casey Fletcher Seconded: Ray Peatling CARRIED
 - 5.2 Item 5(iii) – The Three Visits Rule. Further clarification was sought as to whether further inquiries had been made regarding the “Three Visits” rule and whether the “3 visits” was an enforceable rule of ACTA.

The Secretary reported that he had received a letter previously from Robert Nugent (previous ACTA President) informing that the 3 visits rule was not an enforceable ACTA Rule. This information was further supported by Lynne Curtis and current ACTA President Malcolm Dyson.

- 5.3 Item 5(v) – further information was sought regarding the completion of the works at the State Grounds – Echuca. The meeting was informed by Lynne Curtis and Mal Dyson that they believed all works had now been completed with the possible exception of the shooting pads for the trench layout.
- 5.4 Action list – the Secretary reported to the meeting that all actionable items in the “Action List” had been completed at this stage given the current Covid-19 restrictions.
- 5.5 Item 8 (Treasurer’s Report) – clarification was sought as to whether the new “grants” account had been opened and, if so, would money be transferred into the account. The Treasurer reported that a new general account had been opened and that \$100 would be transferred from the Statement Account to ensure it remained open.
- 5.6 Item 10(d) – review and ideas from Carnival; (also includes some actions from Action Plan)
- It was reported that the UHF radios are not working. This is to be investigated further as there are limited reasons why this may be the case. Battery power the most likely.
 - Due to circumstances, radar guns have not been checked at this stage. The COVID-19 cancellation of the National Championships interrupted the planned maintenance.
 - Which colour targets – Zone delegates to survey clubs
South East – club delegates asked, have had no meeting to get responses.
South West – same
North West – same
North East – black
- The meeting agreed that further consultation with clubs, via Zones, be adopted and report back to Executive meeting.
- Some discussion as to whether Echuca CTC should be approached to see if they want to use the remaining fluoro targets.

It was also noted that if the night-time completion of the Double Barrel event is required that there will need to be a change-over to fluoro targets when the lights are used.

- Extra Bins for cardboard have been organised through Veolia that will be distributed through the traps (Casey).
- A meeting has been organised with Echuca United Football Club in relation to the 'trapping' of the State Championships. This has been brought about by a request for more money by Rotary.

6. Reports

i) Treasurer's report

- Treasurer presented current financial position to Executive.
- Question was asked as to when loan repayments are due to ACTA.
Action: It was the consensus of the meeting that the Secretary/Treasurer is to write to ACTA to request a postponement of the loan repayments until the VCTA's income has been renewed.
- The Treasurer requested direction from the Executive in relation to requests for assistance from two of the four Sporting Academies. The Academies are usually funded to the amount of \$1000 each per year.
Action: The consensus of the meeting was that the Secretary/Treasurer write to each of the Academies apologising that financial assistance is not possible at this point of time.
- A question was asked whether there was any financial assistance available for payments made to the Secretary/Treasurer and payments made to Conrad Robb for Grounds Maintenance at State Grounds – Echuca CTC.
The meeting was informed by Brooke Davis that in the case of the Secretary Honorarium no assistance is available. This payment is to be maintained.
In the case of payments to Conrad Robb – this matter is to be taken to the next meeting of the Committee of Management for discussion relayed to approaching Conrad to have payments made through Federal Government assistance or by discussing with Echuca whether the maintenance program should be reduced to save money.
Action: This matter is to be deferred to the next Committee of Management meeting for discussion with Echuca CTC.
- The matter was raised of developing a Budget for the 2020 year.
Action: The Treasurer was directed to design/produce two budgets for the year. One outlining the income and expenditure if there are no competitions during 2020 and another if the State Carnival is held.

- ii) ACTA Report – presented by Malcolm Dyson
- National competition activities have come to a halt – this will be reviewed in July. National Trap set down for early October. Doubtful that there will be any National events this year.
 - Coaching Committee have met and went very well. Planning to renew coaching systems to start in 2021.
 - Major budget review has taken place to ensure financial viability in current situation. Government assistance subsidies are being applied for to support administrative work and support staff payroll. Staff members working from home where they can. No staff have been put off.
 - Grounds maintenance at Wagga Wagga grounds continues with groundskeepers rotating traps etc.
 - Office staff are contacting members to ensure that the information in the database is accurate.
 - The club membership incentive is being maintained until the end of the month.
 - Monday 27th April the National AGM will be conducted. Clubs must register to be included in video link up. Currently 22 clubs registered.
 - Meeting last week, if the World Trap event is held the representative team will remain as selected.
 - Decision was made to maintain the CTSN as a monthly magazine, seen as essential communication tool with members. Assistance is being sought for articles in the future.
 - A new policy/system is being developed for sending teams overseas. Draft expected to be ready soon.
 - ACTA membership currently about 3000 members short of where expected to be at this time. Normally 14,000 – currently just over 11,000.
 - Firearms insurance renewal. Currently an issue with insurers who want to increase cover from \$5 to \$15. Still in negotiation. Needs to be resolved by end of May.
- iii) Firearm Users Group Report
Waiting for distribution of minutes from the last meeting.
- iv) Committee of Management (State Grounds) Report – Eddy Bidese
- Currently things are ‘on track’, relationship continues to develop
 - Contract for Conrad completed
 - Eddy attended the grounds to assist with the insurance assessment and to further develop as evacuation plan. Hope to have a draft to Echuca for the next meeting.

- Insurance; Echuca has gone ahead and renewed the insurance on the current basis. Eddy's review has found that we are currently substantially under-insured.

Current cover's premium is approx. \$3500 per annum shared with Echuca.

Eddy's recommendation is that we need to review the buildings cover and increase cover by \$1000 (to be shared with Echuca) to a total premium of \$4500 as we are currently under-insured. Could have serious ramifications.

Contents, also under-insured but there is no under-insured risk. Most of the increase is required to cover VCTA equipment (e.g. Traps).

If the finances were available, it is recommended that we increase our Buildings cover from \$450,000 to \$700,000 and that we increase our Contents to \$200,000. Total increase in premiums is about \$2000.

MOTION: That the insurance cover on the Buildings at the State Grounds – Echuca CTC be increase to \$700,000 at a cost of \$1000 shared between VCTA and Echuca CTC.

Moved: Eddy Bidese Seconded: Brooke Davis CARRIED

v) Zone Reports

South East – nil

South West – nil

North West – AGM was held in February and details sent to Secretary – not noted in correspondence (attached to minutes). No change to position holders.

North East – meeting on January 28. Issues raised will be dealt with later in meeting. Zone Carnival was held in February – 74 shooters at Echuca – good event.

MOTION: That the reports, as presented, be received.

Moved: Ray Peatling Seconded: Russell Felmingham CARRIED

7. Correspondence – as notified and tabled

Items listed for discussion

Inward

- i) (4) Craig Henwood – proposal for UT use of State Grounds
On hold at this stage due to current crisis.

- ii) (14) Nic Kaiser (SW Academy) – request for program support for 2020
Letter to be sent to put support on hold at this stage.

- iii) (15) Helen Corry (DEDJTR) – request for progress report for soil and water testing. Secretary discussed with Executive all that had transpired in relation to the Environmental Management Plan, soil and water testing and requests for review of funding arrangements.

It was the consensus of the meeting that the Secretary take all appropriate action to ensure that requests from DEDJTL are completed, including the application for funding for surface water to be tested at State Grounds – Echuca CTC.

- iv) (27) Gippsland Sport Academy - request for program support for 2020
As per item ii).

- v) (28) Consumer Affairs – reporting requirements and AGMs
Secretary noted for the executive that due to the COVID-19 regulations, reporting requirements following AGMs had been given an extension of time for incorporated bodies, such as VCTA, to comply.

- vi) (29) Helen Corry (DEDJTR) – review of funding agreement for SSFP3 (if not covered in above)
As per item iii).

*** Additional item – letter from North West Zone Secretary notifying outcome of Zone AGM (attached). Noted - no further action required.

Outward Nil action required.

MOTION: That the correspondence, both inward and outward, be received.

Moved: Ray Peatling Seconded: Russell Felmingham CARRIED

8. General Business

- a) VCTA Financial position moving forward.

Discussed in the Treasurer's Report at item 6(i) dot point five.

- b) Loan repayments to ACTA

Discussed and actioned at item 6(i) dot point two.

- c) Commonwealth Titles event

Cancelled.

- d) Program book and sponsorship for 2021

Secretary expressed concerns that, due to the current restrictions, little use was being made of the Shoot Program booklet and that it may be hard to encourage sponsors to contribute to the 2021 booklet.

It was the consensus of the meeting that a number of options be explored to facilitate greater coverage of the sponsors on both the Associations website and Facebook page and any other additional means applicable.

It was also endorsed that the Secretary write to each of the advertisers outlining the actions to be taken and thanking them for their support.

- e) It was raised as an issue as to what actions should be taken for State Events that are to be hosted by clubs during the COVID-19 restrictions.

It was agreed that any such events are to be cancelled rather than postponed.

- f) It was raised as a discussion point about the VCTA being proactive in trying to reactivate the shooting program as soon as possible. Points raised included;
- Opening clubs to club members
 - Restructuring activities to make them more 'social distancing' acceptable e.g. three shooters to a squad
 - The announcements to be made on May 11 will have a large impact moving forward
 - Restricting club room access
 - Restricting catering

ACTION: That the Secretary write to the Minister for Sport (Mr Martin Pakula) requesting that VCTA activities be considered in the first round of those activities permissible when the restrictions are lifted.

- g) School Students events for 2020 – will these still go ahead and how will we deal with the restrictions?

Some members felt that they should be cancelled now.

General consensus was that we should wait until after May 14 announcement before any further planning takes place.

- h) Final reminder that the ACTA AGM will be held on Monday 27th April. Please ensure you register with Judy at ACTA office.

9. Next meeting – suggested July 19 at Sebastopol (if feasible)

10. Meeting closed 11.49am.