



Victorian Clay Target Association.

A0013046L

Meeting Minutes

Meeting held online

Thursday, 7th March, 2024

1. Chairperson to open meeting and welcome all in attendance.
Meeting opened at 7.01pm
2. Present: Chris Langridge, Steve Trembath, Brooke Davis, Zak Biggins, James Patterson, Allan Kidd, Scott Mackenzie, Travis Williams, Kim Thompson, Fiona Dobbins.

Apologies: Rhys Hirth, Andrew Jennings

MOTION: That the apologies be accepted.

Moved: Brooke Davis

Seconded: Steve Trembath

CARRIED

3. Minutes of the Previous Meetings
 - January 21st, 2024

MOTION: That the Minutes of the previous meetings be received and accepted.

Moved: Steve Trembath

Seconded: Scott Mackenzie

CARRIED

4. Business arising from the Minutes.
 - 4.1 A discussion was held regarding the possibility of adding entertainment/food for the Friday evening of the DTL Carnival as well as an outside vendor trade display for the duration of the Carnival.
 - 4.1.1 Scott Mackenzie offered to source the meats required.
 - 4.1.2 Chris Langridge would talk to Nick Dean regarding the possibility of the VCTA executive running the bar with all proceeds going to Echuca. It was noted that many of the Executive have an RSA.
 - 4.1.3 Chris and Travis Williams would investigate local business appetite for a trade display. The trade area would not compete with our sponsors.

MOTION: That the VCTA host a FREE (coin donation) BBQ on the Friday evening of the carnival as well as a non-shooting related trade display for the entire Carnival.

Moved: Scott Mackenzie

Seconded: Kim Thompson

CARRIED

5. Reports

- i) Treasurer's report

MOTION: That the Treasurer's report as presented be received.

Moved: Brooke Davis

Seconded: Kim Thompson

CARRIED

- Treasurer Debit Card.
It was raised by the Treasurer that there are minor day to day incidentals that require payment via card, online etc. Rather than the treasurer use personal funds to do so, it was suggested that a Debit Card

MOTION: That the Treasurer be given a Bendigo Bank Debit Card to use for minor VCTA expenses. A new account is to be opened with a balance of no more than \$500. Two signatories required to add money to the account.

Moved: Steven Trembath

Seconded: Brooke Davis

CARRIED

ii) ACTA Report

There was no meeting with the ACTA however the States met online, the VCTA President and Secretary were in attendance.

The main discussion points included;

- MCMS
 - It was discussed as to whether or not the states could access the MCMS database in order to analyse the grading percentages and whether they should be altered.
- Rules Supervisors – no consultation on appointments

iii) Committee of Management (State Grounds) Report

- EPA Improvement Notice – Noise. The Echuca club (including the VCTA) has been given an improvement notice from the EPA regarding sound. We must employ an acoustic engineer to produce a report regarding club activity noise levels.

Brooke Davis mentioned Morwell Gun Club had to do similar for their re-opening, cost was ~\$5,500.

The location of trap 1 in relation to the Dobson property was discussed as this was the likely source of the sound complaint. It was thought that trap 1 was so close to the property that it may require permanent closure.

It was suggested that the EGC/VCTA search for council permit and it was further discussed that Al Kidd would head talks with the EPA in consultation with EGC. Alan has accepted this task and will report back.

iv) Zone Reports

South East – No change of SEZ executive. Two new delegates were elected; Brooke Davis and Andrew Jennings.

South West - Fiona Dobbins was elected to support Rhys and James as zone delegates

North West – it was noted that Gary Cassells has retired from his delegate position.

North East – Cosgrove has EPA noise issues.

6. Correspondence – as notified and tabled

Items listed for discussion:

No.	Date	Sender	Summary
03	16/02/2024	Mark Coleman	Hand back of unwanted State Titles
	<i>It was noted that some State Titles are now irrelevant as few, if any, clubs have the ability to throw midis etc. It was also noted that Walk Up was potentially dangerous.</i>		

	<i>Motion: That all Midi and Walk Up events be removed from the State Title rotation. Moved: Al Kidd Seconded: Steve Trembath CARRIED</i>		
10	01/03/2024	Chris Langridge	EPA - NWZ
	<i>The president reported that the EPA is visiting clubs in the NWZ reviewing and advising on target, wad, and shell casing waste management. It was advised that clubs be made aware of the potential for EPA visits.</i>		
11	04/03/24	James Willett	Update from State Coaching Director
	<i>James told us that he would liaise with David Coleman in Wagga during the ACTA Trap Nationals to discuss the role further. James also advised that he wishes to run a coach accreditation course post Olympics in conjunction with a shooter coaching day.</i>		

Outward

No.	Date	Sender	Summary
As tabled – no discussion required			

MOTION: That the correspondence be accepted

Moved: Al Kidd

Seconded: Fiona Dobbins

CARRIED

7. General Business

a. Vice Presidents:

It was noted that two VPs were elected at the November AGM and now that Gary Hayden is no longer on the executive that there is a VP role vacant.

Nominations were called for and Travis Williams was put forward by Alan Kidd and Scott Mackenzie. Travis accepted the nomination.

No other nominations were received and Travis was elected unopposed. Travis Williams is now VCTA VP along with Steven Trembath.

b. ISSF.

The Treasurer asked whether nomination fees should remain the same as the 2023 event, the consensus was to leave as is. No change.

As per the previous meeting the executive were reminded that the targets would be Laporte and had been ordered.

The Secretary was to check with Simone Tannous regarding her availability for catering.

c. Rotation of Balltrap to Zones.

The question was asked as to whether the VCTA should continue to host the State Ball Trap Title at the state grounds or to give them to the Zones on rotation.

It was discussed that the economic return did not warrant the work involved in readying the state ground for a one day event. It was also noted that considerable expense and works were required to bring the BT layouts up to scratch for the event.

It was further noted that the SEZ would be hosting this year's BT State Title and that according to rotation rules , the SEZ would be also allocated the 2025 titles. No dissent view was offered.

MOTION: That the zones be given the State BT title on rotation and that the 2025 title would be allocated to the SEZ.

Moved: Al Kidd

Seconded: Steve Trembath

CARRIED

The secretary is to write to the SEZ informing them of the decision.

d. Email database - IT:

The secretary asked whether a state database would be useful in terms of emailing members regarding important news, events and so on.

A general discussion was held and it was the consensus that this was a good idea as long as we did not "spam" members.

MOTION: That the VCTA create a member database for both record keeping and the dissemination of information to members.

Moved: Chris Langridge

Seconded: Kim Thompson

CARRIED

A further question was asked regarding the \$500 per quarter that we spend with our 'webmaster'. The consensus was that this was a lot of money for little result. The secretary was asked to write to the webmaster asking what we are actually paying for.

e. Record keeping

The treasurer/secretary pointed out that much archive material was received during the handover from the previous treasurer/secretary. It was pointed out by Brooke Davis that financial records must be kept for at least 7 years.

As many invoices etc. are much older, it was resolved that these and other inconsequential documents can be removed for secure disposal.

f. Asset register.

The question was raised as to whether or not we keep a list of assets. It was proposed that a 'walk through' of Echuca be made to determine what belongs solely to the VCTA.

A question was asked as to who has keys to the state grounds. There appears to be no key register however it is known that the President and Secretary/Treasurer have keys to everything. IT was noted that Lynne Curtis' keys had been returned.

A question was asked as to what, if any, assets Gary Hayden retains, including keys and several trap control box – possibly 2 x Matarelli and 2 x Gemini. James Patterson is to follow up with Andrew Smith.

g. Letter of thanks to the Bells.

It was suggested a letter of thank you be sent to Jeff and Anne Bell for their previous work for the association. All agreed the Secretary is to write to both.

- h. Coaching Director. It was suggested that Mark Z, Chris L and Steve T try to catch up with James Willett in Wagga to further discuss coaching plans.
 - i. Females on the executive. It was suggested a count be done to make sure the state maintains approximately 40% female representation on the executive.
 - j. Recycling. Kim Thompspon suggested designated recycling bins be available at the DTL Carnival in order to claim the bottle deposits. It was noted that the executive should inform clubs that this might be a good way to raise club funds.
 - k. Lost property. A discussion was held regarding the handing in of some shooting glasses that were subsequently lost from the office. It was suggested that a future lost property procedure be implemented to prevent such loss again.
 - l. Child safety. Kim T asked a question regarding a VCTA child safety policy. The secretary was of the opinion that one existed. Once found it was to be emailed.
 - m. MCMS. Al Kidd asked who would run the MCMS system at VCTA shoots. It was thought Jane Vella of shooting Australia would be able to do so for the ISSF titles and perhaps Zak Biggin could so for the DTL carnival. Zak indicated he would consider the option of doing so. There also some discussion as to whether some zone members may be able to assist too.
8. Next meeting – it was suggested that the next meeting be an on-line meeting. The date will be negotiated between Chris and Mark and advertised to the Executive.
9. Meeting closed 9.22pm.