



# Victorian Clay Target Association.

A0013046L

## Meeting Minutes

Meeting held at Online  
Tuesday, 27<sup>th</sup> May, 2025

1. Chairperson to open meeting and welcome all in attendance.  
Meeting opened at 19:05
2. Present: Chris Langridge, Allan Kidd, Steve Trembath, Brooke Davis, James Patterson, Scott Mackenzie, Travis Williams, Kim Thompson, Rhys Hirth, Mark Coleman, Zak Biggins, Fiona Dobbins (19:15 arrival)

Apologies: None

3. President's Address.  
The president addressed the meeting and reminded the Executive that they are all volunteers and everyone is trying to do the best job they can. He also stated that whilst the Executive might not agree on everything, they should disagree respectfully.

The President then addressed two SEZ letters of complaint.

Regarding the assertion of inappropriate use of members' funds, the President confirmed that he approved the request made by KT and TW to reimburse their out-of-pocket costs. This was due to the meeting being cancelled with little notice. Both KT and TW would not have been in Melbourne if not for the scheduled meeting, and thus had incurred expenses they otherwise would not have.

MC stated that as the expenditure was not for maintenance, and thus the matter should have been raised with the entire Executive. MC also stated that TW and KT should have taken the matter up with their respective zones. CL noted the meeting was a VCTA meeting.

MC further stated that the expenditure was hidden and not transparent. The Treasurer noted the transaction was not hidden, it was included in the P/L line of accommodation and travel [the correct description is "Meeting Expenses"]. MC also asked what authority does the President have to authorise such a transaction. The President noted he believed it was a long-held convention that the President could authorise spending up to \$1,000.

Discussion then led to the question of by-laws. To the best of the Executive's knowledge, there are no documented VCTA by-laws. Further research to be done and by-laws to be drafted.

The President then addressed the complaint regarding the behaviour of TW at the 2024 DTL Carnival. The President noted the matter was dealt with at the time by an independent person and thus no further investigation/discussion was required.

After a discussion and disagreement regarding whether or not the complaint from SEZ was a new complaint or referred to the original episode, it was resolved that SEZ should re-write the complaint to be specific in its assertions and then resubmit.

It was also noted that the complaint from TW re NEZ had been returned from the ACTA a second time with no action to be taken. Discussion was had regarding whether it was a VCTA issue or Zone issue. To be discussed later in correspondence.

#### 4. Minutes of the Previous Meetings

- April 23<sup>rd</sup>, 2025

MOTION: That the Minutes of the previous meetings have be received and accepted.

Moved: M Coleman

Seconded: J Patterson

CARRIED

#### 5. Business arising from the Minutes. Business arising from the Minutes.

- a) Dealt. Mark C has been added to previous minutes
- b) Survey results – KT compiling
- c) TW – NEZ-ACTA – to discuss later
- d) Comm targets – Green Dreams
- e) Compak – letter re ACTA/VCTA/Bendigo – waiting for new ACTA EO due to resignation of Brett Somerville
- f) Callawadda Stawell – A/A awaiting new ACTA EO
- g) Schools – Mark C nearly completed
- h) Electricity – noted in treasurer’s report
- i) Data Storage – under investigation – ongoing
- j) CoM – who is on it? – to discuss later in meeting

#### 6. Reports

- i) Treasurer’s report
  - a. The Treasurer provided all financials and noted that the Association has ~\$50k in the bank after paying \$10k off of the ACTA loan, leaving only \$10k left to pay.
  - b. Some notes on financials:
    - i. No more rental income – Tim is getting free rent for being groundskeeper
    - ii. Membership up ~\$10k
    - iii. Accommodation expenses down
      1. Due to current committee not being paid for accommodation
    - iv. Profit for YTD ~\$32k
    - v. Salaries down – J Bell completely paid out
    - vi. TD about to end – after a small discussion about whether we should pay off balance of ACTA loan early, it was decided that due to the possibility of unexpected expenses we should stay on the loan schedule and roll over with similar terms
    - vii. GST and creditors up to date
    - viii. Regarding some sponsor outstanding for the shoot book, the Treasurer suggested they be written off as good faith gesture – all agreed
    - ix. M Coleman asked how much was paid to KT for accommodation, it was noted ~\$260. It was also noted the current expenditure of \$300 was for the Secretary’s accommodation at the ISSF titles.
    - x. Traffic control grants for both Commonwealth and DTL carnival have been applied for
    - xi. A \$10k grant approval for the C/Titles for had just been received, detail to follow.

MOTION: That the Treasurer's report as presented be received.

Moved: K Thompson

Seconded: Scott Mackenzie

CARRIED

- ii) ACTA report
  - a. EO Brett Somerville has left – Les Kadziela is filling in
- iii) Committee of Management
  - a. CL met with Nick Dean and some changes in cost sharing ensued:
    - i. VCTA will not pay for and will save ~\$1,200/annum:
      - 1. Explosives licence
      - 2. Liquor licence
      - 3. ECTC's cleaning
      - 4. ECTC's rubbish collection
      - 5. Power discussion to follow
    - ii. Further to discussion re % usage of facilities to follow
  - b. Who is on the CoM? CL, MC and JP
  - c. Treasurer to reissue trap maintenance bill from the 2024 State Titles next quarter
  - d. VCTA will not be paying for the BRB voice release – ECTC agrees it is theirs only, no VCTA monies
  - e. Cleaning – was not raised. Will be raised at next CoM meeting along with power
  - f. Re cottage: CoM agreed to forgo rent for maintenance/caretaker
    - i. Lost income offset by considerable maintenance savings. G Prior was about \$8k/year v \$5-6k in rental
  - g. Discussion regarding the lease status, who pays power etc – no resolution
    - i. No VCTA signatories on lease
    - ii. On site caretaker favourable for insurance
    - iii. Legal liability -
    - iv. All to send further concerns to Secretary for the next CoM meeting
    - v. Workcover – we should get an invoice from Tim as a contractor and this may satisfy WC concerns. We could then issue an invoice for rent and these would cancel out.
  - h. MC re explosives licence – is cheap - effect on shoots
    - i. We don't need a licence to store – only to sell
  - i. MC – are ECTC operating outside the MOU?
    - i. The agreement should be for upkeep/ownership costs, not ECTC running expenses
  - j. MC – where are CoM minutes re contra deal for rent vs maintenance
    - i. ECTC has the minutes
    - ii. Ask A Fiek
- iv) EPA
  - a. Waveform engaged for further modelling using containers for sound abatement
    - i. Sending to EPS
    - ii. Mediation soon
      - 1. Formal and informal mediation during June
    - iii. Limiting usage of traps 1, 2, 3 for normal shoots/practice – full use for carnivals
    - iv. Expenditure with Waveform ongoing
    - v. Mediation attended by CL, T Week, N Dean and legal representative M Bartley
    - vi. EPA has no evidence to support the development of their noise guidelines for shooting ranges
- v) Zone Reports
  - a. SWZ –

- i. Setting zone and state titles soon
- b. NWZ –
  - i. KT meeting in June to set shoot allocations
  - ii. 3<sup>rd</sup> round of BT end of June, Maryborough
- c. NEZ –
  - i. AK AGM in two weeks – part two
  - ii. Not much to report
  - iii. Wangaratta now has 3 x DTL plus a UT ground
  - iv. Mansfield now has 3 grounds
  - v. Colbo - \$40k grant for 4<sup>th</sup> trap layout
- d. SEZ –
  - i. Round 2 of team shoot at FACTC, 150+ attendees
  - ii. BT round 2 was held at Wonthaggi
  - iii. Wonthaggi has a grant to move their traps
  - iv. School shoot preparations continue

## 7. Correspondence – as notified and tabled

Items listed for discussion:

	Date	Sender	Summary
33	30/04/2025	J Willett	Resignation from Coaching Director's positions
	<i>A brief discussion took place regarding how to move forward with replacing JW. Find who are the current qualified coaches. Review job description. Secretary to liaise with D Coleman (National CD) regarding requirements/assistance and who coaches are.</i>		
39	03/05/2025	L Kadziela	ISSF National dates
	<i>It was resolved to run the ISSF Trap Nationals Tuesday 13 January to Sunday 18 January 2026. Ensure we don't clash with Scalzone and Aus Day.            Engage Paul Schroeder to upgrade microphone to sequencer wiring. PS and LS to be offered free competition nom's and accommodation to fix the wiring. All agreed Paul to be compensated nom's and accommodation if necessary.            Shooters suggested marquees over layouts to combat potential extreme conditions.</i>		
50	09/05/2025	LRD	Firearms clubs approvals
	<i>It was noted that clubs will be required to renew their approval every five years. if clubs don't have a council/shire planning permit, they may lose their range licence</i>		
61	15/05/2025	DRC Imports	Practice targets
	<i>D Cleary offered a cheaper target for practice. After a short discussion, it was agreed to use competition targets for practice.</i>		
70	26/05/2025	A Smith DJSIR	Comm grant success
	<i>\$10k grant offer received. Terms and conditions to follow</i>		
72	Multiple	M Sing	Echuca electricity bills
	<i>Discussed earlier – to be revisited after next CoM Meeting</i>		
	<i>Revert to SEZ zone complaint re TW</i>		
	<i>ST will revise complaint and reissue.            JP noted there is no Code of Conduct for Exec members. Should we have one? It was agreed JP would draft a CoC for a later date</i>		

## Outward

No.	Date	Sender	Summary
As tabled – no discussion required			

### 8. General Business

- i. President's addition to GB :
  - 1. National Firearms Register imminent
- b. ISSF State Titles review
  - i. Thanks to AK for huge effort setting up
  - ii. Thanks to all Exec that helped, KT, SM, TW, JP
  - iii. Wiring to be fixed as discussed
  - iv. Shoot Aus were a great help
  - v. S/Aus had a review of the event - notes
    - 1. Good atmosphere
    - 2. Appreciated running a women's skeet final
    - 3. Some height sticks off centre
    - 4. No distance pegs
    - 5. Mats potentially in wrong place – paint a box where mats should be
  - vi. Targets may have been too fast on ground 2
  - vii. CL states all grounds were measured for heights and levels and were correct
- c. Coaching director – covered in corro
- d. Meeting recordings
  - i. Meeting recordings to only be used by Secretary to assist with minutes. Not to be distributed
- e. Sporting Academy Funding
  - i. A discussion was held revisiting whether the VCTA should contribute \$1,000 per academy per annum. It was noted the academies do good work and are short of funds.
  - ii. It was also noted the academies charge the students an annual fee.
  - iii. If the VCTA can find grants to assist, it will

MOTION: For the calendar year 2025 that the VCTA gift \$1,000 to the three sporting academies and to review in November 2025.

Moved: Mark C

Seconded: S Trembath

DEFEATED (7 NO – 4 YES)

### f. By Laws & Constitution

- i. A discussion was held regarding the VCTA Rules/Constitution. As the Rules are very old, it was thought it was time to review and present suggestion in time for the 2025 AGM.
- ii. We should revise the Rules, and create By-Laws
  - 1. The VCTA Executive to review and approve changes
  - 2. New rules to be distributed and submitted for approval at the 2025 AGM.
- iii. MOTION: A subcommittee be formed to draft a new version of the VCTA's rules for submission at the 2025 AGM. The subcommittee to be: Mark Coleman, Kim Thompson and James

g. Moved: A Kidd

Seconded: S Mackenzie

CARRIED

- h. Echuca issues - covered
- i. NEZ Meeting conduct/cancellation
  - i. Meeting has been re-convened
  - ii. CL to chair meeting
  - iii. CL updating the Executive
  - iv.
- 9. General Business without notice
  - a. CL regarding EPA and extraordinary issues, the state might introduce a fund for environmental issues.
    - i. should the state increase its levy by \$5 to \$30?
      - 1. Money to be set aside
      - 2. Would raise ~\$15k/annum
      - 3. To be revisited at the next meeting
    - ii. With regard to finance, the Treasurer stated GST needs to be charged on VCTA fee
    - iii. Should we run a raffle?
      - 1. Ammo raffle was only mildly successful
      - 2. Raffles are slowing down
  - b. EPA risk of no carnival
    - i. What is our contingency
      - 1. ACTA/Wagga can host it
        - a. Target @ \$0.25ea, throw @ \$0.11tgt
      - 2. MGC cannot host
      - 3. The next VCTA/EPA meetings should clear this up
  - c. Travis Williams Complaint
    - i. Complaint was sent to the ACTA again and returned again, no action to be taken.
    - ii. For the Association to have SAPA review the matter would cost ~\$6-\$8k
    - iii. Many VCTA Executive members have been involved and thus the VCTA cannot independently assess the matter
  - d. Missed item – SEZ question re eligibility of zone delegates to the VCTA
    - i. JP compiled an opinion on the zone membership requirements etc. regarding eligibility to be a delegate to the VCTA Executive
      - 1. Zones may have 2 x delegate per club to the zone, still only one vote
    - ii. AK passionately disagreed
    - iii. A robust discussion regarding zones, delegates, reserves etc. took place with no resolution
    - iv. Formal guidelines need to be determined
    - v. Cl to seek clarification from the ACTA
  - e. Roster of meetings – eg 2<sup>nd</sup> Wednesday of the month etc.
    - i. Hard for all members to commit to a rigid roster

10. Next meeting will online – Tuesday 8<sup>th</sup> July 2025 @ 7pm

11. Meeting closed 21:39.