



# Victorian Clay Target Association.

A0013046L

## Meeting Minutes

Meeting held at Online

Wednesday, 10<sup>th</sup> September, 2025

1. Chairperson to open meeting and welcome all in attendance.  
Meeting opened at 19:07
2. Present: Chris Langridge, Allan Kidd, Brooke Davis, James Patterson, Scott Mackenzie, Travis Williams, Kim Thompson, Rhys Hirth [late arrival – 20:07], Daniel Cleary, Zak Biggins, Fiona Dobbins [Mark Zielezna – Minutes]

Apologies: None

3. Minutes Of Previous Meeting
  - a) Tuesday, 06 August, 2025

MOTION: That the Minutes of the meeting of 6<sup>th</sup> August, 2025 have been received and accepted.

Moved: J Patterson

Seconded: Z Biggins

CARRIED

4. President's Address.

The president addressed the meeting and congratulated all on their efforts in delivering a great Commonwealth Carnival. The president also noted the School Persons' Final was a great success.

Scott and Cath Mackenzie, Kim Thompson, and Travis Williams were recognised for their efforts in stepping up to run the School Shoot catering when regular caterer Simone Tannous was suddenly ill.

The president's address flowed in to the ACTA Report – see ACTA Report for detail

5. Business arising from the Minutes. Business arising from the Minutes.
  - a) Complaints – ACTA – SAPA
    - i. Sec reported that all information has been provided to SAPA. Awaiting contact from SAPA
  - b) DTL survey prize – complete
    - i. Prize distributed
  - c) Echuca update - refer CoM report
    - i. Minutes from previous meeting were distributed
    - ii. See CoM section
  - d) Constitution review (inc Code of Conduct)
    - i. A short discussion was held, drafts was distributed to all Exec members
      - i. More amendments to come
      - ii. Everyone to please read and refer thoughts back to JP

- iii. Discuss further at next regular meeting – defer until after Carnival
- e) State Coaching Director
  - i. Only one application received to date – Fred Heinze
  - ii. Andrew Brady not able to take on the position
  - iii. Continue advertising
  - iv. No action until closing date.
- f) Info pack etc for incoming VCTA Exec Members
  - i. Provided to Daniel Cleary as a new Executive Member – Rules, Deed of Co Ownership etc.
- g) Echuca apportion costs
  - i. See CoM section
- h) ISSF Repairs
  - i. MZ has spoken to Paul Schroeter – Paul to visit Echuca pre EOY to repair as required
- i) Carnival entertainment
  - i. Kyneton Gun Club progressing with BBQ plans
  - ii. Scott Mackenzie providing protein, Free of charge. Thanks Scott.
  - iii. Day's presentations to be pre-BBQ
  - iv. All attendees welcome, family etc., not just shooters
  - v. Entertainment has been booked

## 6. Reports

- i) Treasurer's report
  - a. Cash at bank is approximately \$36k
    - i. Profit for Aug 2025 ~\$11k
  - b. Good profit from the Commonwealth Carnival
    - i. Carnival profit pre grant is ~\$9k
      - 1. Grant is \$10k – first \$8k already approved by Gov't
    - ii. Should we have a mid-year shoot to increase revenue?
      - 1. It was generally thought a mid-year would be beneficial to the Association's finances
  - c. School shoot returned profits of ~\$900 for practice and ~\$600 on canteen
    - i. All targets already expensed
  - d. Approximately 3-4 pallets of La Porte remain – sell or use?
    - i. General consensus was to use Green Dream for ISSF
      - 1. Probably not enough targets in stock for ISSF Nationals
    - ii. Use for EOY ISSF test event
    - iii. Perhaps sell Laporte to Melbourne Gun Club? – Treasurer to follow up
    - iv. Carry over to next meeting
  - e. ACTA loan
    - i. The question of paying the loan out early was raised
      - 1. The consensus was pay after the carnival, as due
      - 2. Interest is at bank swap bill rate
  - f. Some notes on financials:
    - i. YTD profit ~\$12k
    - ii. Minimal creditors and debtors
      - 1. Mostly school shoot ammo
    - iii. Targets are now expensed per event – not annually
    - iv. ACTA have repaid the Waveform invoices ~\$10k
    - v. ACTA to pay Container costs
      - 1. Need confirmation in writing - Treasurer
    - vi. Stock on hand is Green Dream targets ~ \$4.5k
    - vii. Echuca has reneged on paying Trevor Dehne's trap repair invoice

1. ECTC claims it was for splitter adjustment, not maintenance
2. T Dehne to supply revised invoice
- viii. ISSF Nationals
  1. VCTA will charge a target and ground fee
  2. ACTA takes nom's etc.
  3. Shoot Aus to supply officials
  4. Treasurer to discuss with ACTA

MOTION: That the Treasurer's report as presented be received.

Moved: K Thompson

Seconded: Brooke Davis

CARRIED

- ii) ACTA report – Presidents' meeting
  - a. ACTA expected to update membership system to day of joining anniversary, mid 2026
  - b. ACTA saving ~\$100k pa by self-insuring firearms cover
    - i. It was suggested that the current ACTA limit was too low, many guns are worth more
  - c. Review of National Championships rotation between WA and QLD, whether to continue
    - i. The general feeling was that Roma should remain. However, due to the WA expense and firearms laws, this destination may no longer be viable
  - d. MCMS under review – states to submit thoughts
  - e. National Balltrap will be held over 3 layouts during the National Carnival
  - f. Commonwealth –
    - i. review time of year
    - ii. whether to continue with 18m
    - iii. should it lead into a state carnival
  - g. Referee stands at Wagga now have shade sails
  - h. HoF discussion – regarding female induction criteria
  - i. Sen – Vet – Masters reclassification for National events – to ensure National and International competitions align
  - j. States to be informed of ACTA news before released publicly
  - k. Next ACTA Presidents' meeting to be in December
- iii) Committee of Management - JP
  - a. Solar panels on shed were discussed – quotes flowing
  - b. EPA Container noise abatement works discussed – required items:
    - i. Landscaping to support the containers – crushed concrete
      1. A second quote must be sought prior to approval
    - ii. 6 x 40' HC containers
    - iii. Painted
    - iv. Containers to be positioned along road, behind trees
    - v. Containers not to be used primarily for storage – only if ad hoc use required
    - vi. Works must be completed by Dec 31, 2025
  - c. Shed roller door was damaged requiring repairs of ~\$600
    - i. Door failure was when the President was on site
  - d. Broken strut from trap lid – replaced
  - e. VCTA office cabinets
    - i. Only VCTA to have access – N Dean to return his keys
      1. Should a shared item be required when no VCTA person on site, VCTA will then have to attend
  - f. Rubbish – ECTC and VCTA to pay their own rubbish removal – VCTA to no longer subsidise ECTC with this
  - g. A January shoot to be held for EPA acoustic testing

- i. Ensure this does not clash with the ISSF Nationals
- h. Letter of solidarity
  - i. A letter to be published to the shooting public stating that VCTA and ECTC are working in harmony.
    - 1. This is to dispel rumours
  - ii. To be shared with ECTC before publishing
  - iii. T Williams noted that ECTC members may be subject to SAPA investigations and thus a letter would not be appropriate.
  - iv. It was noted that it is not a personality issue, it is the two entities of VCTA and ECTC that must work together
  - v. B Davis noted that this was supposed to refer to EPA issues only.
  - vi. The secretary reminded everyone that such an article had already been published in the recent CTSN. This probably has already covered the requirement. The article circulated to all during the meeting
  - vii. A question was asked as to why this letter was required. JP noted this was primarily to dispel rumours of the state grounds closing due to EPA issues etc.,

**MOTION:** That a letter be drafted and published to confirm that the VCTA and the ECTC continue to work in harmony, now and into the future, for the betterment of the sport.

Moved: J Patterson

Seconded: D Cleary

CARRIED

- i. Grounds person – tenancy Work Cover etc
  - i. The secretary noted that he had spoken to [REDACTED] regarding the volunteer worker insurance option. It was discussed that [REDACTED] is basically an employee. [REDACTED] performing ground maintenance duties and received free rent as a 'contra' deal.
    - 1. It was agreed that the risk upon the VCTA and its members of some type of work injury claim is unacceptable
    - 2. VCTA and ECTC could officially employ [REDACTED] and share the Workcover cost
      - a. This is an issue because should a claim occur, we would be paying this for years
    - 3. It was noted this has been discussed multiple times, still no solution
  - ii. Is the dwelling itself habitable?
    - 1. It was noted the lease only has ECTC and [REDACTED] on it, VCTA not a signatory
  - iii. Will Echuca agree?
  - iv. Very few options available – JP and CL to meet via video meeting to discuss termination of the tenancy agreement, and the points below, with ECTC within the next two weeks:
    - 1. stop using the cottage
    - 2. remove the side dwelling
    - 3. Find a new contractor
- j. Trap 4 is getting 'tired'. swap trap 1 into trap 4.
  - i. Trap 4 is continental
    - 1. Trap houses not quite compliant with continental traps
    - 2. Use standard traps in 3 and 4 to give shooters a better target presentation
    - 3. Perhaps put the continental traps into practice grounds
- k. ECTC claims ownership of the Kawasaki buggy and does not want the VCTA to use it any more
  - i. Do we need mediation to resolve?

- ii. The secretary is of the belief that this is covered in the Deed of Co Ownership 2.2 (a):

1. "To the extent that any Chattels are located at the Land, the parties agree that the **party that purchases such Chattels is to retain ownership** of such Chattels and to the extent that both parties contribute to the purchase price of any Chattels, **the parties will own such Chattels in proportions equivalent to their respective contributions to the purchase price.**"

I. Property valuation

- i. Do we get an outside valuation or use rate notice?  
1. Wait for rates notice form ECTC

iv) Zone Reports

a. NWZ –

- i. Lower turnout at the Zone Carnival then expected. 2024 ~ 114 vs 2025 ~ 77  
ii. Griffith shoot on same weekend  
iii. Shoot recorded a loss  
iv. School shoot down, ~40 shooters

b. NEZ –

- i. School shoot went well. Held during Commonwealth Carnival Practice  
ii. Little else to report

c. SWZ –

- i. Decrease in school shoot numbers ~206 vs ~260  
ii. Schools becoming firearm averse

d. SEW –

- i. October will see the SEZ carnival at FACTC

7. Correspondence – as notified and tabled

Items listed for discussion:

	Date	Sender	Summary
01	18/07/2025	Henwood/Vella	ISSF State Titles
	<i>As per agreement with Melbourne GC, when the VCTA hosts the ISSF Nationals, MGC hosts the ISSF State titles. Also, the VCTA hosts a UT State title. With the World UT being held at MGC in 2026, a state UT title has not been scheduled. It was decided that the Secretary would contact C Henwood requesting VCTA still have a 2026 State Ut title</i>		
06	06/08/2025	NEZ Sec – T Fothergill	Zone president resignation
	<i>Covered last meeting</i>		
09	09/08/2025	SEZ Sec – M Coleman	Outstanding issues
	<i>It was noted that the SEZ Secretary may be vexatious in the sheer volume of correspondence he is sending, most of which has been previously addressed. It was also suggested he follow protocol and ask the SEZ delegates to the VCTA Executive for much of this information. Discussion also noted the new VCTA Rules and Bylaws that are being compiled, these will satisfy any remaining issues.</i>		
11	09/08/2025	SEZ Sec – M Coleman	Request for VCTA Executive position description
	<i>See item 9 above.</i>		
18	17/08/2025	Euroa CTC	J King VCTA Life Membership nomination
	<i>Whilst recognising John's considerable contribution to his club and zone, much of the VCTA Executive are unaware of John's contributions to the VCTA itself. More time is required to investigate John's contributions and the VCTA Life member policy. Current policy was distributed.</i>		

27	20/08/2025	W McGill	Solar quote for State Grounds
	<i>Noted – to go to CoM</i>		
42 & 43	06/09/2025	SEZ	Not happy with answers given & not happy that clubs are copied in to zone emails
	<i>See item 9 above.</i>		
44	09/09/2025	F Heinze	State Coaching Director application
	<i>Covered earlier</i>		

Travis Williams noted a letter re Brock Thompson. This was a letter from Wangaratta and was sent to SAPA. He further noted a letter Fred Heinze letter re Cooksey – this was not received by the VCTA. Held over.

#### Outward

No.	Date	Sender	Summary
As tabled – no discussion required			

#### 8. DTL Carnival preparation

- a) Green Dream target delivery was discussed. Another 15 – 18 pallets are required to cover the carnival and ISSF
  - i. To be delivered by mid-October
- b) Live Stream shoot off
  - i. MZ to do
  - ii. Advertise sponsors during broadcast
- c) Carnival workers
  - i. All to advise their availability for the carnival
    - a) Brooke D unavailable, overseas
    - b) Others to report back
- d) Food
  - i. CL noted Simone is aware of the Kyneton doughnut truck, plus coffee and ice cream trucks attending. S Mackenzie to confirm
- e) Hall of Fame
  - i. What time, afternoon or evening? – TBD
    - a) Evening would be good
  - ii. Two inductions this year
  - iii. HoF criteria is 100 points
- f) Handicap portable microphone
  - i. A discussion was held concerning using only one or two radio releases rather than 5 x speakers being moved each time. This should streamline the HC event. To be investigated.
- g) Zone carnival winners to receive free DB, SB, and PS entry. Junior high gun to receive free nom's for all events.
- h) Prize pool
  - i. 2024 prize pool was distributed for review
    - a) Most thought the cash amount was good, ammunition could be removed

- i) Cleanliness
  - i. Need more frequent cleaning of toilets – described as ‘disgraceful’
    - a) Kim T able to assist
  - ii. Sanitary bins
    - a) It was noted the female toilets should have sanitary bins
    - b) It was also suggested we supply sanitary products
      - 1. It was resolved we buy a small amount of ‘no name’ products for emergencies. This would mitigate theft of products
- j) Trap mechanic / target setters
  - i. Traps to be checked and maintained pre-carnival
    - a) Zak B and Daniel C happy to do – contact Beretta/Matarelli
    - b) Ask Beretta for consignment parts – pay after carnival?
    - c) Co-ordinate with Trevor Dehne
    - d) Note that Chris Brown from WVCTC is a Matarelli expert
- k) Video monitors
  - i. More required for office - MCMS
    - a) James P to supply
- l) General Carnival conditions
  - i. CoC to start at 12 pm Thursday 6<sup>th</sup> Nov. Ladies as per ACTA definition
  - ii. Age sections as per ACTA
  - iii. Late fee – none to be charged, but not advertised yet.
  - iv. Late nom’s squadded at VCTA discretion
  - v. Practice from 12pm Wednesday 5<sup>th</sup>
    - a) to be advertised
  - vi. Zone shoot between DR & HC
  - vii. Events start 8.30 am
- m) Carnival ad to be published online and CTSN
- n) Nom’s \$1.10 per target
  - i. \$0.90 Junior/ Sub junior
  - ii. Some discussion on junior free nom’s. It was resolved that the all first time junior/sub junior competitors are eligible to have their entire nom’s refunded, not just DB, SB, PS
    - a) DRC imports has pledged to cover the cost of these extra targets (DR, CoC, HC)

MOTION: That all first-time juniors/sub-juniors to be eligible to claim a refund for all event nominations.

Moved: K Thompson

Seconded: A Kidd

CARRIED

## 9. General Business

- a. Past accommodation expenses, full investigation required
  - i. What was the purpose of an ‘executive house’ accommodation?
  - ii. A discussion was held regarding who has benefitted
  - iii. Steve Trembath was listed in historical documents as having received accommodation reimbursement
  - iv. Potential misuse of funds
  - v. Secretary to check the history with J Bell
- b. Echuca EPA future expenses, who’s paying for what

- i. Covered ACTA 50%, VCTA & ECTC 25%
  - ii. Written confirmation to be sought
- c. Ownership of assets at Echuca
  - i. Covered – next CoM
- d. Memorandum of understanding with Echuca and when can we have it mediated
  - i.
- e. Have we received an invoice for the buggy repairs when it went missing at comm titles
  - i. Next CoM
- f. SAPA update
  - i. pending
- g. Lack of state delegates at state run events
  - i. Dependant on volunteer availability
- h. EPA update
- i. Minutes uploaded to VCTA webpage..
  - i. All current minutes have been uploaded
  - ii. More archives to be scanned
- j. Brock Thompson letter from NE Zone
  - i. pending
- k. Fred Heinz letter about Colin Finn
  - i. Not received

10. General Business without notice

- a) None

11. Next meeting: Online, Carnival specific - Tuesday 14/10/2025

12. Meeting closed 22.20